



## FORM TO CHANGE YOUR RETIREMENT FUND CONTRIBUTION TO BE USED BY FIELD/SALES STAFF – 2017

(FOR NON-TGP EMPLOYEES WHOSE EARNINGS INCLUDE A COMMISSION COMPONENT – E.G. PFA, RETAIL MASS, PWM, OMF)

This form must be used by those employees who do not have access to update their Retirement Funding contribution rate on Oracle. **All fields are mandatory.** If you do not update your contribution percentage, your current contribution percentage will remain unchanged.

<b>Employee Name &amp; Surname</b>	
<b>Employee Staff (Oracle) Code</b>	
<b>Employee Signature</b>	
<b>Employee Telephone Number</b>	
<b>Date</b>	
<b>COMPLETE THE SECTION BELOW ONLY IF YOU ARE SUBMITTING THE FORM ON BEHALF OF EMPLOYEE</b>	
<b>Line Manager Name &amp; Surname</b>	
<b>Line Manager Staff (Oracle) Code</b>	
<b>Line Manager Signature</b>	

Your OMEGS retirement fund contribution rate is based on your pensionable earnings before any pre-tax allocations or other deductions are made. The Employer's contribution to risk and retirement of 12% of your pensionable earnings is added to your contribution. The minimum Employee contribution is 6.5%. You can change your Employee contribution rate in July and November each year. Speak to a financial adviser if you need assistance understanding the tax implications or impact on your take-home pay. Read more at [www.omegs.co.za/benefit-overview/contributions/](http://www.omegs.co.za/benefit-overview/contributions/)

**Please circle the appropriate percentage contribution you would like to make to your retirement fund savings:**

<b>6.5%</b>	<b>7.0%</b>	<b>7.5%</b>	<b>8.0%</b>	<b>8.5%</b>	<b>9.0%</b>	<b>9.5%</b>	<b>10.0%</b>	<b>10.5%</b>	<b>11.0%</b>
<b>11.5%</b>	<b>12.0%</b>	<b>12.5%</b>	<b>13.0%</b>	<b>13.5%</b>	<b>14.0%</b>	<b>14.5%</b>	<b>15.0%</b>	<b>15.5%</b>	

**Please submit the completed form by latest 6 NOVEMBER 2017 to:**

Location: HR Service Centre, 4th Floor, G-Block, Mutualpark, Pinelands  
 Email: [HRSCBenefitsandExitsTeam@oldmutual.com](mailto:HRSCBenefitsandExitsTeam@oldmutual.com)